

# ONLINE INFORMATION TECHNOLOGIES LIMITED

REGD. OFF.: 205, HARIBOL ROY MARKET, 2<sup>ND</sup> FLOOR, A.T.ROAD, GUWAHATI-781001

CORP. OFF.: 21/7, SAHAPUR COLONY, GROUND FLOOR, KOLKATA-700053

CIN: L74140AS1985PLC002335

Web: onlineinformation.co.in

E-mail ID: online.information@yahoo.com

Phone No.: +91 7890587392

Date: 10<sup>th</sup> January, 2018

To  
Compliance Department  
Metropolitan Stock Exchange of India Limited  
4th Floor, Vibgyor Towers, Plot No. C 62,  
G Block, Opp. Trident Hotel,  
Bandra Kurla Complex, Bandra (E),  
Mumbai – 400 098

**Sub: Submission of Corporate Governance Report under regulation 27(2)(a) for the quarter ended 31<sup>st</sup> December, 2017**


Dear Sir/Madam,

Please find enclosed herewith the Corporate Governance Report for the quarter ended 31<sup>st</sup> December, 2017 under regulation 27(2)(a) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Request to update your records.

Thanking You.

Yours faithfully,

ONLINE INFORMATION TECHNOLOGIES LIMITED  
  
*Swapan Sarkar*  
(Swapan Sarkar)  
Director/Managing Director  
DIN: 05149442

Encl: As above

# ONLINE INFORMATION TECHNOLOGIES LIMITED

REGD. OFF.: 205, HARIBOL ROY MARKET, 2<sup>ND</sup> FLOOR, A.T.ROAD, GUWAHATI-781001

CORP. OFF.: 21/7, SAHAPUR COLONY, GROUND FLOOR, KOLKATA-700053

CIN: L74140AS1985PLC002335

Web: onlineinformation.co.in

E-mail ID: online.information@yahoo.com

Phone No.: +91 7890587392

## Format to be submitted by listed entity on quarterly basis

- 1 Name of Listed Entity : **Online Information Technologies Limited**
- 2 Quarter ending : **31<sup>st</sup> December, 2017**

<b>I. Composition of Board of Directors</b>								
Title (Mr. / Ms)	Name of the Director	PAN <sup>s</sup> & DIN	Category (Chairperson /Executive/Non-Executive/independent/Nominee) <sup>&amp;</sup>	Date of Appointment in the current term /cessation	Tenure*	No of Directorship in listed entities including this listed entity (Refer Regulation 25(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)
Mr.	Swapan Sarkar	BSCPS 6769R & 051494 42	Executive/ Non-Independent	21.05.2012	N.A.	8	3	----
Mr.	Partha Chakraborty	AGSPC 2105N & 019955 91	Non-Executive/ Independent	15.07.2015	N.A.	8	3	2
Smt	Kakali Ghosh	BPZPG 8544J & 07188585	Non-Executive/ Independent	15.07.2015	N.A.	8	3	1
<sup>s</sup> PAN number of any director would not be displayed on the website of Stock Exchange <sup>&amp;</sup> Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen * to be filled only for Independent Director. Tenure would mean total period from which Independent director is serving on Board of directors of the listed entity in continuity without any cooling off period.								
<b>II. Composition of Committees</b>								
Name of Committee				Name of Committee members		Category (Chairperson/Executive/Non-Executive/independent/Nominee) <sup>s</sup>		
1. Audit Committee				Mr. Swapan Sarkar Mr. Partha Chakraborty		Member/ Executive/ Non-independent Chairman / Non-Executive/ Independent		

	Smt. Kakali Ghosh	Member/ Non-Executive/Independent
2. Nomination & Remuneration Committee	Mr. Swapan Sarkar Mr. Partha Chakraborty Smt. Kakali Ghosh	Member/ Executive/ Non-independent Chairman/ Non-Executive/ Independent Member/ Non-Executive/Independent
3. Risk Management Committee(if applicable)	Not Applicable	Not Applicable
4. Stakeholders Relationship Committee'	Mr. Swapan Sarkar Mr. Partha Chakraborty Smt. Kakali Ghosh	Member/ Executive/ Non-independent Member/ Non-Executive/ Independent Chairman/ Non-Executive/Independent

&Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen

### III. Meeting of Board of Directors

<i>Date(s) of Meeting (if any) in the previous quarter</i>	<i>Date(s) of Meeting (if any) in the relevant quarter</i>	<i>Maximum gap between any two consecutive (in number of days)</i>
14.08.2017	14.11.2017	93 days

### IV. Meeting of Committees

<i>Date(s) of meeting of the committee in the relevant quarter</i>	<i>Whether requirement of Quorum met (details)</i>	<i>Date(s) of meeting of the committee in the previous quarter</i>	<i>Maximum gap between any two consecutive meetings in number of days*</i>
14.11.2017	Yes	14.08.2017	93 days

\* This information has to be mandatorily be given for audit committee, for rest of the committees giving this information is optional

### V. Related Party Transactions

<i>Subject</i>	<i>Compliance status (Yes/No/NA)</i> <small>refer note below</small>
Whether prior approval of audit committee obtained	N/A
Whether shareholder approval obtained for material RPT	N/A
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	N/A

#### Note

1 In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A.. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.


2 If status is "No" details of non-compliance may be given here.

### VI. Affirmations

- The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
- The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - Audit Committee
  - Nomination & remuneration committee

- c. Stakeholders relationship committee
- d. Risk management committee (applicable to the top 100 listed entities)
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
5. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Any comments/observations/advice of Board of Directors may be mentioned here:

ONLINE INFORMATION TECHNOLOGIES LIMITED



*Swapna Sarkar*  
(Swapna Sarkar)  
Director/Managing Director  
DIN : 05149442

**Note:**

Information at Table I and II above need to be necessarily given in 1st quarter of each financial year. However if there is no change of information in subsequent quarter(s) of that financial year, this information may not be given by Listed entity and instead a statement “same as previous quarter” may be given.